



Logistics Coordinator

Thanks for applying to join Team Eagle!

As a Logistics Coordinator, you will manage all aspects of logistics throughout our supply chain. You will be responsible for organizing and providing efficient transportation for our inbound and outbound shipments, both nationally and internationally. A successful Logistics Coordinator should be able to ensure efficient and cost-effective supply chain operations. You should also be able to promptly resolve shipment issues and have strong negotiation skills. You will report to the Logistics and Warehousing Manager.

Job Responsibilities

- Overseeing all inbound and outbound shipment operations
- Analyzing and optimizing logistical procedures
- Ensuring the safe and timely pick-up and delivery of shipments
- Monitoring shipment costs, timeliness, and efficiency
- Addressing and resolving shipment and inventory issues
- Quickly providing the sales department with freight rates
- Negotiating inbound ocean freight container rates

Job Requirements

- High school diploma/GED required
- 2+ years' experience in a logistics role
- Strong communication, interpersonal, and negotiation skills
- Innovative and motivational mentality.
- Strong problem-solving skills
- Highly efficient in Shipping software and Microsoft Office (Word, Outlook, Power Point, Excel)

As an equal opportunity employer, we consider applicants for all positions without regard to race color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.